

NBCC Minister of Church Life Job Description

December 7, 2011

The minister of church life at North Boulevard has four areas of responsibility: (1) evangelist for the congregation, winning people to Christ and the congregation, (2) serving as the liaison between the deacons and the congregation, (3) providing leadership in the small group ministry at North Boulevard, and (4) preaching and coordinating Sunday night services. The minister of church life is supervised by the preaching minister.

1. General evangelist

The minister of church life serves on the front line of evangelism for the congregation. He follows up on visitors to our services to try to win them to Christ and to the congregation. For those who are not New Testament Christians, he seeks to persuade them to follow Jesus biblically and seeks to bring them to faith, repentance, and baptism. For those who are already members of the church, he seeks to win them to North Boulevard and to facilitate their placing of membership in the congregation. He is responsible for visitors and guests to the congregation. He is responsible for the steps between a person's coming in contact with NB and that person's becoming a member in the church. In short, the minister of church life is the front door of the church.

Realizing the limitations of committees in a large congregation, the minister of church life personally contacts many of the visitors and assumes personal responsibility for their progress. He may train others to assist him, or he may lead a visitation ministry. He may lead involvement programs and classes, such as Starting Point. He may offer training classes and workshops on evangelism. In the end, however, he assumes responsibility for the success of North Boulevard's outreach and evangelism.

2. Serving as the liaison between the deacons and the congregation

The deacons at NB serve as ministers, caring for the individual needs of the church and contacting visitors of the church. The minister of church life works closely with the deacons to assure that they are remaining focused on their work, to assure that they know of pastoral needs, and to train them, motivate them, and assist them in accomplishing their pastoral role. Though the minister of church life does not manage the deacons, he provides leadership for them, and keeps them faithful to their job description.

3. Providing leadership to small groups

The minister of church life is the small group minister. As such, he provides support, guidance, and training for small groups at NB. He is responsible for curriculum and for special projects involving the small groups. He is a cheerleader for the ministry.

The minister of church life also takes the lead in getting people involved in small groups. He develops systems for helping people find the right small group and for starting new

groups. He develops a vision that would include all members in groups that become thriving spiritual families for the congregation.

4. Preaching and coordinating Sunday nights

The minister of church life is responsible for Sunday nights, and works with the worship minister to assure that good quality lessons and programs are presented. He preaches the majority of Sunday nights, and coordinates other presentations (such as guest speakers, presentations by elders or other ministers, etc.). In short, Sunday nights are the responsibility of the minister of church life, and he is expected to coordinate Sunday nights in enriching ways.

5. Other as necessary